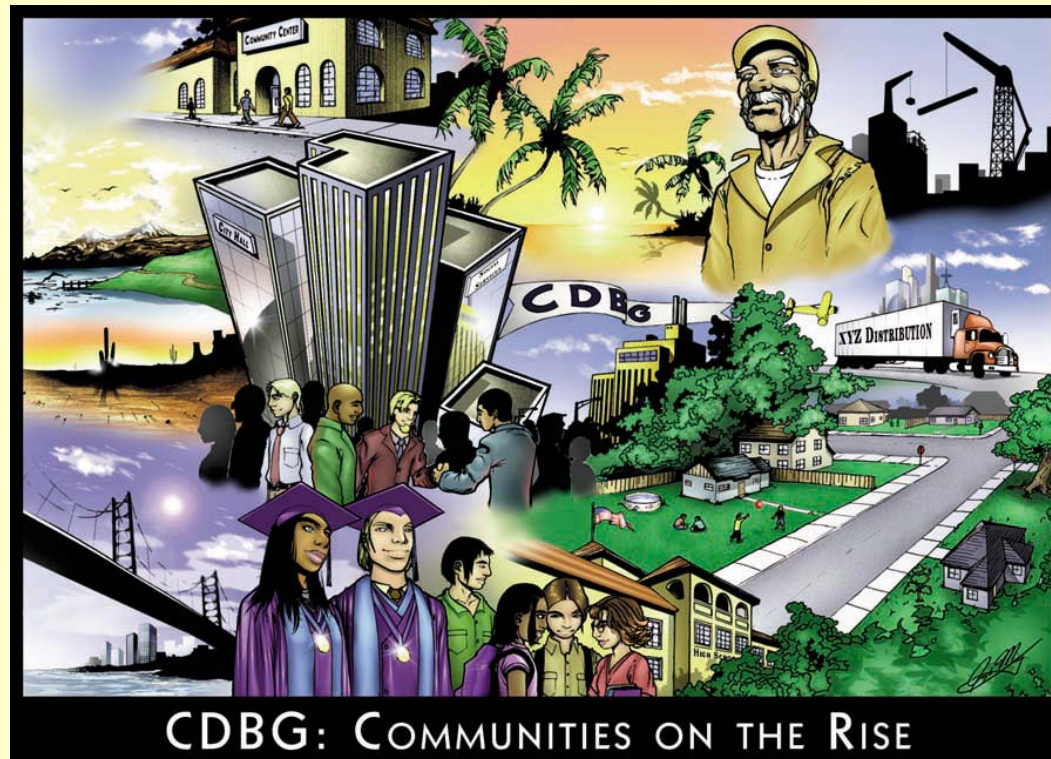


Consolidated Plan Entitlement Training Fort Worth, Texas March 29 - 31, 2005



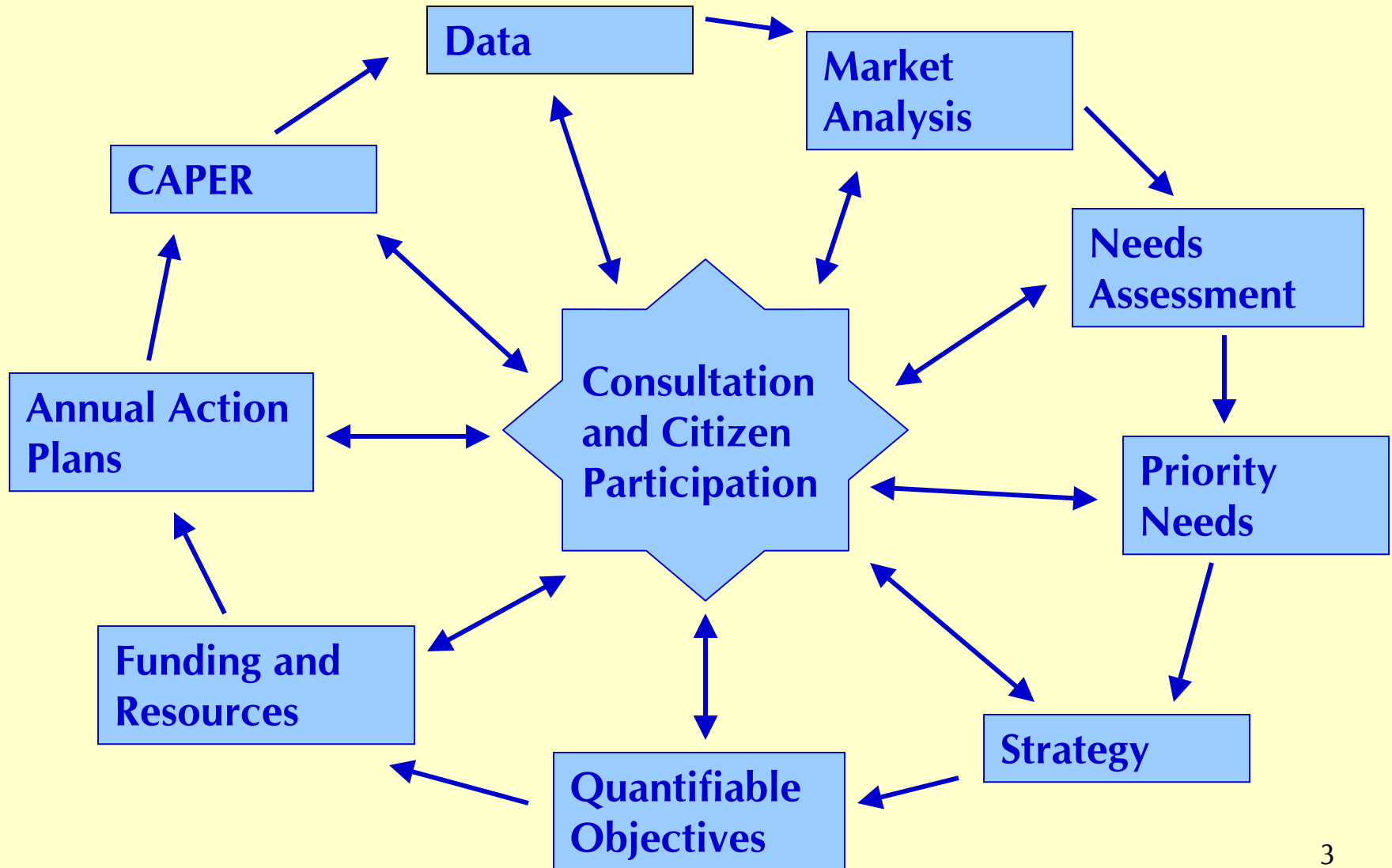
Department of Housing and Urban

Development

Objectives

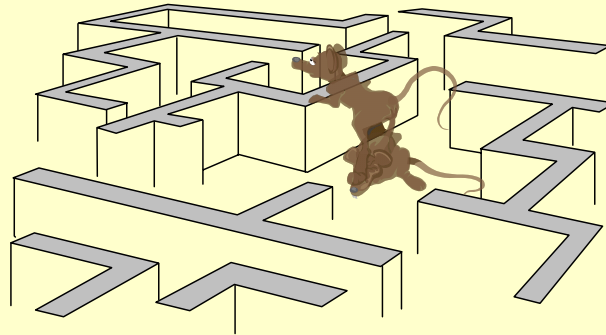
- Consolidated Plan Process
- Functions of the Consolidated Plan
- Citizen Participation Plan
- FY 2005 Consolidated Plan guidance
 - Option 3: CPMP Tool Overview
- Questions and answers

The Consolidated Planning Process



HUD Consolidated Plan Data Sources

- Websites and Other Resources
 - www.hud.gov/offices/cpd/about/rulesandregs/conplan/index.cfm
 - Other Sources



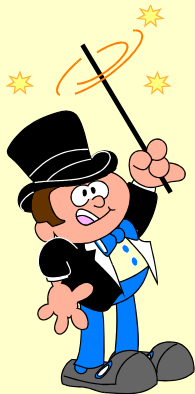
The Consolidated Plan (24 CFR Part 91)

Is intended to assist communities in developing a collaborative process whereby the community establishes a ***unified vision*** for community development actions.



The Con Plan

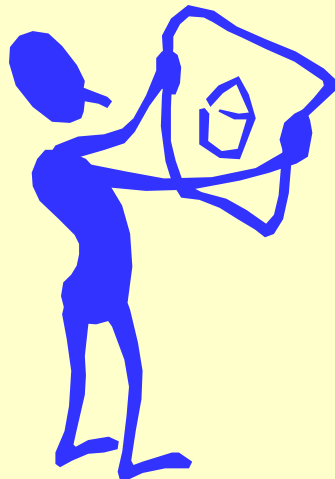
- Enables communities to view their HUD programs not as isolated tools to solve narrow functional problems, but rather as an invitation to embrace a comprehensive vision of housing and community development.



» <http://www.hud.gov/offices/cpd/about/rulesandregs/conplan/local/index.cfm>

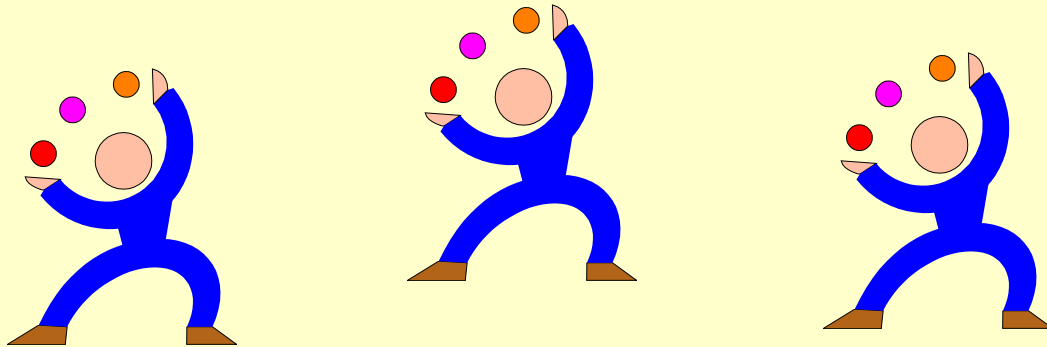
The Con Plan

- Facilitates “bottom up” planning by creating a planning process that renews commitment and generates new citizen involvement.



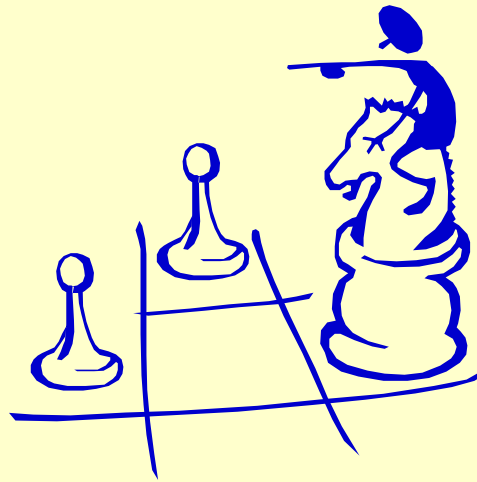
The Con Plan

- Enables HUD to work creatively with local governments to provide a forum for planning an integrated approach.



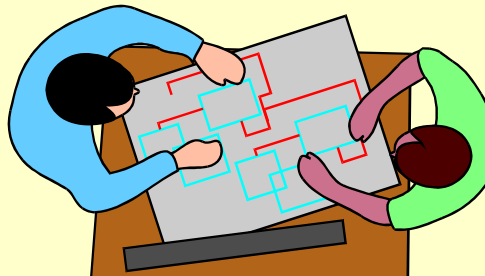
The Con Plan

- Helps to improve program accountability and supports result-oriented management.



The Con Plan

- Requires a process which enables communities to apply a comprehensive approach to helping homeless persons through a continuum of care, a system for moving individuals and families from homelessness to permanent housing.



The Con Plan

- Is designed to ensure that the needs and resources of public housing authorities are included in a comprehensive planning effort to revitalize distressed neighborhoods.



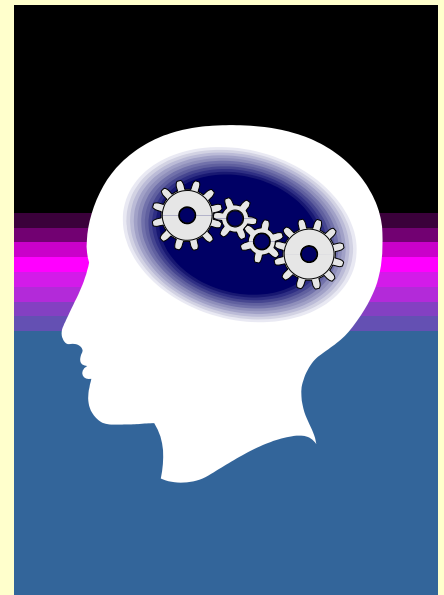
The Con Plan

- Helps to integrate efforts to identify, and take measure to overcome, impediments to fair housing as an integral part of the comprehensive planning effort.



Functions of the Con Plan:

- Planning Document
- Application for Federal Funds
- Strategy
- Action Plan



Citizen Participation

- Overview (24 CFR Part 91.100 & 91.105)

Citizen Participation Plan

- Background
- Publicizing Consolidated Plan Meetings
- Substantial Amendments
- Comment Period

Citizen Participation

- Publication of materials
- Public hearings
- Citizen comment procedures
- Process for substantial amendments
- Technical assistance provision
- Complaint procedures

Public Hearing Requirements

- The statute requires that each jurisdiction provide for at least two public hearings per year (91.105(e)(1)).
- Hearing must be conducted at a minimum of two different stages during the year.
- One hearing must be held during the development of the Consolidated Plan.
- At least one hearing must be held before the proposed Consolidated Plan is published for comment.

Public Hearing Requirements

- Public Hearings must address housing and community development needs, development of proposed activities, and a review of program performance (91.105(e)(1). In the Citizen participation plan, the jurisdiction should:

Public Hearing Requirements

- State how and when adequate advance notice will be given to citizens of each hearing; and
- Provide citizens with reasonable and timely access to local meetings. (91.105(e)(5).

Publicizing Consolidated Plan Meetings and the Process

- Radio
- Public Service Announcements
- Advertisements
- Local Talk Hours

Publicizing Consolidated Plan Meetings and the Process

- Television
- Get on the local news
- Cable Access programming
- City's cable television station
- Public Service Announcement
- Advertisements
- Community calendar

Publicizing Consolidated Plan Meetings

- Written Press
- Ads and articles in local papers
- Ads and articles in newsletters
- Brochures and flyers
- Press releases get attention and free coverage

Publicizing Consolidated Plan Meetings

- Computers
- Post Consolidated Plan on local government web sites
- Use CD Rom-oriented Internet viewable edition
- Use County websites
- Conduct a Live “chat room” format

Publicizing Consolidated Plan Meetings

- Encourage comments via:e:mail from citizens
- City Webpage
- Mass e:mail

Publicizing Consolidated Plan Meetings

- Pony Express
- Mass mailing lists to neighborhood associations, those that wrote a neighborhood plan, comprehensive land use plan, capital improvement plan or others.
- City or County contact every department with a survey.

Publicizing Consolidated Plan Meetings

- Create a new Citizen's Planning Council
- Establish a public forum for a joint meeting for the City's comprehensive master plan and the 5-year Consolidated Plan.

Publicizing Consolidated Plan Meetings

- Use radio to reach the visually impaired
- Hold meetings in accessible building
- Provide Braille copies of materials
- Provide transportation as needed

Substantial Amendments to the Consolidated Plan

- Specify the criteria the jurisdiction will use for determining what changes in the city's planned or actual activities constitute a substantial amendment to the consolidated plan (91.505)

Substantial Amendments to the Consolidated Plan

- Provide citizens with reasonable notice and an opportunity to comment on substantial amendments.
- Provide for at least a 30-day comment period before the amendment is implemented (91.105(c)(2); and
- Consider any comments or views of citizens received in writing, or orally at the public hearings, in preparing the substantial amendment (91.105(c)(3).

Submission to HUD

- The jurisdiction must make the amendment public; and
- Notify HUD that an amendment has been made.
- A copy of the amendment may be submitted as it occurs or at the end of the program year.

Submission to HUD

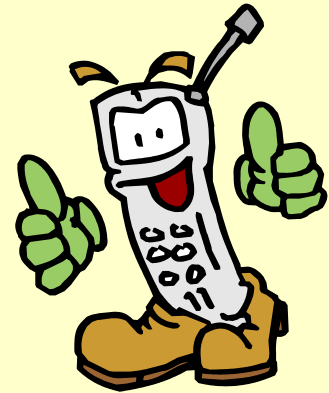
- Note: Letters transmitting copies of amendments must be signed by the official representative of the jurisdiction authorized to take such action.

Submission Requirements & Contents (24 CFR Part 91, Subpart C, D & E)

- Time Frame
- Local Government
- State Government
- Consortia



Prior to Submission To HUD



- Checklist
- Independent Reviewer
- Address Each Requirement Clearly and Specifically

HUD Points of Contact

- Consolidated Plan

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